



## William Stukeley Church of England Primary School

### JOB DESCRIPTION

**POST TITLE:** EYFS Leader

**LOCATION:** William Stukeley Church of England Primary School

**RESPONSIBLE TO:** Executive Head Teacher

**JOB PURPOSE:** To provide high-quality Early Years education that reflects the principles of the DfE *Strong Foundations* guidance, ensuring every child experiences a rich, ambitious curriculum and makes excellent progress from their starting points. The postholder will uphold the highest standards of safeguarding and contribute positively to the Christian ethos and wider life of the school.

The postholder will uphold the highest standards of safeguarding, professionalism, and conduct, in line with KCSIE and Lincolnshire safer recruitment guidance.

#### **Key responsibilities:**

##### **1. Teaching & Learning**

- Deliver high-quality teaching that reflects the EYFS Statutory Framework and *Strong Foundations* principles
- Provide a curriculum that balances explicit teaching, high-quality interactions, guided learning, and purposeful play
- Create a language-rich environment that promotes vocabulary development, communication and early reading
- Ensure learning is sequenced, ambitious and developmentally appropriate
- Promote independence, curiosity and a love of learning

##### **2. Assessment & Progress**

- Use observational assessment to understand each child's development and plan next steps
- Track progress from starting points and identify children at risk of falling behind
- Work with the SENDCo to support early identification and intervention
- Provide clear feedback to children and communicate progress effectively with parents

##### **3. Behaviour, Wellbeing and Personal Development**

- Promote children's self-regulation, emotional literacy and resilience
- Use behaviour management rooted in warm relationships, co-regulation and Christian values
- Support children's personal, social and emotional development in line with the EYFS framework
- Ensure the learning environment is safe, nurturing and inclusive

#### **4. Safeguarding**

- Take responsibility for safeguarding and promoting the welfare of children in line with KCSIE
- Report concerns promptly and appropriately
- Maintain professional boundaries and confidentiality
- Contribute to a culture where children feel safe, valued and listened to

#### **5. Curriculum Contribution**

- Contribute to the development and refinement of the EYFS curriculum
- Promote early reading, phonics, early mathematics and language development as core priorities
- Ensure the environment reflects the curriculum and supports continuous provision

#### **6. Professional Conduct & Development**

- Uphold the Teachers' Standards
- Engage in professional development, coaching and performance management
- Reflect on practice and contribute to school improvement
- Work collaboratively with colleagues, support staff and leaders

#### **7. Wider School Contribution**

- Support and contribute to the Christian ethos and collective worship
- Participate in school events, meetings, and activities as required
- Lead, or support, extra-curricular clubs, enrichment activities, or wider opportunities for pupils
- Promote positive relationships with families and the wider community

#### **8. General Duties**

- Carry out duties in accordance with school policies, including behaviour, safeguarding, SEND, assessment, and health & safety
- Undertake responsibilities as directed by the Headteacher or Senior Leaders
- Be flexible and willing to work across year groups, if required
- Maintain confidentiality and uphold the school's reputation at all times

#### **Safeguarding Statement**

William Stukeley CofE Primary School is committed to safeguarding and promoting the welfare of children. We expect all staff to share this commitment. The successful candidate will be subject to an enhanced DBS check, online checks in line with *KCSIE*, and rigorous safer recruitment procedures.